

PURCHASE ORDER
SLSU-Sogod Main Campus

Entity Name

Supplier : J&F DEPARTMENT STORE	P.O. No. : 2020-04-0212-H
Address : SOGOD, SO.LEYTE	Date : April 14, 2020
TIN :	Mode of Procurement : Emergency Cases

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Delivery Term :
Date of Delivery :	Payment Term :


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Doormat 42 x 68cm	4	175	700.00
PR#: 2020-04-0161 For footbath Disinfectant in the Univesity.					

Total Amount in Words: Seven Hundred Pesos Only. 700.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

with OR #:13927
Signature over Printed Name of Supplier
April 14,2020
Date

Very truly yours,

SUSANA B. CENIZA
Signature over Printed Name of Authorized
Administrative Officer V
Designation

Fund Cluster : GAA

Funds Available : _____


CHRISTINE ALMA MAE M. DAGUPLO, CPA
Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

